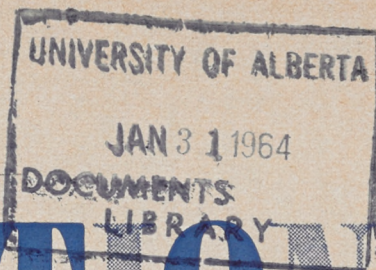


CA2
AL
W420
R25

DOCUMENTS DIVISION, LIBRARY,
UNIVERSITY OF ALBERTA,
EDMONTON, ALTA.



RECREATION news

Issued by
THE RECREATION AND CULTURAL DEVELOPMENT BRANCH

ALBERTA
DEPARTMENT OF
PROVINCIAL SECRETARY

Authorized as second class mail by the Post Office Department,
Ottawa, and for payment in cash.

Vol. 18

January 1964

No. 1

March 20 Date Set for Annual Board Workshop

The fifth annual workshop for municipal recreation boards is being planned for the weekend of March 20 at the Banff School of Fine Arts.

Theme of the workshop is "Recreation Planning".

Dr. B. Y. Card, Department of Education Foundations, University of Alberta will act as resource leader at the workshop.

Each municipal recreation board is invited to sponsor two delegates to the workshop. Where no recreation board is established, village, town, city, county and municipal councils may sponsor two delegates.

Local sponsors are responsible for the delegates' travel expenses and registration fee. The Recreation and Cultural Development Branch will pay the delegates' board and room at the Banff School.

Further details regarding workshop program will be carried in February Recreation News

LIBRARIES GRANTS

January 31st, 1964, is the deadline for applications for provincial government grants to public libraries. Secretaries of all public library boards are reminded of this deadline, and are urged to complete their application forms and send them to the Supervisor of Public Libraries, as soon as possible. No applications will be considered if received after the end of January.

STAFF REQUIRED FOR SUMMER RECREATIONAL SCHOOL

The Department of the Provincial Secretary requires male and female staff members for the 1964 Recreation Leadership School, to be held July 6 to August 1, 1964.

Persons with university education and experience in recreation programming or teaching will be given preference.

Applicants must be willing to act as student counsellors and supervisors in the school residence and must be capable of instructing students in theory and skills in at least two of the following subject areas:

Lecture courses in Recreation Leadership and Administration.

Lecture courses in Anatomy and First Aid.

Active and Social Games.

Square and Round Dance.

Social Dance.

Community Singing.

Gymnastics, beginning and advanced. Creative Drama.

Administration, coaching and officiating of Team Sports, emphasizing Volleyball, Basketball and Minor Games.

Quick Crafts.

Fitness Exercises.

Swimming (Red Cross Instructors' Course).

Individual Sports (emphasizing Archery, Track and Field, Badminton and Tennis).

Further information and application forms for staff positions may be obtained by writing to:

Miss E. M. McFarland

Supervisor

Community Programs

424 Legislative Building

Edmonton, Alberta.

Final date for receipt of completed application forms—March 1, 1964.

DRAMA WORKSHOP IN LETHBRIDGE SCHEDULED FOR FEBRUARY 7 WEEKEND

A drama workshop co-sponsored by the Drama Division of the Provincial Government and the Lethbridge Recreation Department will be held in Lethbridge the weekend of February 7, 1964.

One of the largest enrolments in the history of the Lethbridge area is expected and classes will be held in basic speech, advanced make-up, acting with special emphasis in certain sessions on techniques for the Musical Theatre.

Committed to lecture during the weekend will be Freda DeBranscoville, David Peterkin, Gerry Baril, and Jack McCreath.

Application forms are now available either through Mr. Richard C. Mells, Recreation Supervisor, Parks and Recreation, Lethbridge, Alberta, or from the Drama Supervisor, Recreation and Cultural Development Branch, 424 Legislative Building, Edmonton.

1964 Spring Schedule of Arts and Crafts Courses Announced

The Arts and Crafts Division, Recreation and Cultural Development Branch, Department of the Provincial Secretary, is pleased to announce the schedule of courses being offered during the spring of 1964. All the courses scheduled are being offered in response to requests received from various crafts centres and communities.

The opening sessions of the first three courses listed on the schedule were held in the fall of 1963. Full registration has been received in connection with each course and it is too late for anyone interested to take part in any of the first three courses.

A minimum representation of three communities will be expected at each of the courses Nos. 4-19, inclusive. The minimum registration is ten people; maximum registration is twelve people, excepting photography which allows a greater number of students to attend. Failure to have minimum representation and/or registration will result in a course cancellation.

The deadline set for each course is that date by which the completed application forms and fees must be received by the Arts and Crafts Division.

Application forms for each course have been sent to the person listed under "Contact". Anyone wishing to attend any of the stated courses could obtain application forms or information by applying to the specified contact.

Changes may be made as to dates and timetables. In some cases the final arrangements and details have yet to be worked out. Any change or cancellation will be advertised and announced in advance whenever possible.

Please note that the Arts and Crafts Division has added a course in copper enamelling to the already extensive list of courses being offered.

Re: Course No. 20. The Elementary Craft Course listed at the bottom of the schedule is an experiment. It has been requested by a church organization in Edmonton for the purpose of training leaders for the province. The exact details in connection with this course have not yet been arranged and registration will probably be limited to those belonging to the organization requesting the course.

The information gained from giving this course will provide the basis for future elementary craft courses which will be offered to the communities of the province of Alberta.

COURSE	LOCATION	DATE	TIMETABLE	FEE	INSTRUCTOR	DEADLINE	CONTACT
1. Basic Design (2nd session)	Edmonton Winnifred Stewart School	Jan. 13, 14, 15, 16, 20, 21	Daily: 3:00 - 5:00 p.m. 7:00 - 9:00 p.m.	\$10.00	Mr. R. Whyte	Sept. 30/63	Mrs. Grace Adams 11131 - 131 Street Edmonton, Alberta
2. Basic Photography	Jasper	Session 1: Jan. 12, 13 Session 2: Feb. 2, 3	Daily: 2:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$8.00	Mr. R. Solomon	Nov. 4/63	Mrs. M. Ruhl Box 425 Jasper, Alberta
3. Basic Ceramics	Redwater	Jan. 8, 9, 15, 16	Daily: 3:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$10.00	To be announced	Nov. 25/63	Mrs. G. H. Griggs Box 224 Redwater, Alberta
4. Millinery I	Provost	Jan. 10, 11, 12	Jan. 10: 7:00 - 10:00 p.m. Jan. 11, 12: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$5.00	Mrs. R. LeBlanc	Jan. 6/64	Mrs. Mary Borgstrom Box 42 Provost, Alberta
5. Basic Ceramics	Claresholm	Jan. 22, 23, 24 Feb. 19, 20	Daily: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$10.00	To be announced	Jan. 6/64	Miss M. McLachlan Box 40 Claresholm, Alberta
6. Millinery I	Red Deer	Jan. 24, 25, 26	Jan. 24: 7:00 - 10:00 p.m. Jan. 25, 26: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$5.00	Mrs. R. LeBlanc	Jan. 13/64	Mr. W. Kendall Recreation Dept. City Hall, Red Deer
7. Advanced Leather	Lacombe	Jan. 24, 25, 27	Daily: 2:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$5.00	Mrs. P. Ponech	Jan. 13/64	Mrs. J. C. Kasha Box 214 Lacombe, Alberta
8. Basic Basketry	Claresholm	Jan. 29, 30 Feb. 26, 27	Daily: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$8.00	Mrs. P. Ponech	Jan. 13/64	Miss M. McLachlan Box 40 Claresholm, Alberta Phone 235-3242
9. Millinery I	Provost	Jan. 14, 15, 16	Jan. 14: 7:00 - 10:00 p.m. Jan. 15, 16: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$5.00	Mrs. R. LeBlanc	Jan. 9/64	Mrs. F. Thompson

7.	Advanced Leather	Lacombe	Jan. 24, 25, 27	Daily: 7:00 - 10:00 p.m.	\$5.00	Mrs. P. Ponech	Jan. 13/64	Mrs. J. C. Kasha Box 214 Lacombe, Alberta
8.	Basic Basketry	Claresholm	Jan. 29, 30 Feb. 26, 27	Daily: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$8.00	Mrs. P. Ponech	Jan. 13/64	Miss M. McLachlan Box 40 Claresholm, Alberta Phone 235-3242
9.	Millinery I	Sedgewick	Feb. 14, 15, 16	Feb. 14: 7:00 - 10:00 p.m. Feb. 15, 16: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$5.00	Mrs. R. LeBlanc	Jan. 20/64	Mrs. E. Tweedy Sedgewick, Alberta
10.	Basic Photography	Standard	Feb. 16, 17 Mar. 15, 16	Daily: 2:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$3.00	Mr. R. Solomon	Jan. 20/64	Mr. Marshall Bye Box 69 Standard, Alberta
11.	Basic Basketry	Vegreville	Feb. 18, 19, 20, 21	Daily: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$8.00	Mrs. P. Ponech	Jan. 27/64	Mr. Gary Rea-Airth Box 1020 Vegreville, Alberta
12.	Copper Enamelling	Innistail	Feb. 20, 21, 24, 25	Daily: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$8.00	Mr. R. Whyte	Jan. 27/64	Mrs. M. Perrott Box 667 Innistail, Alberta
13.	Millinery II	Beaverlodge	Feb. 28, 29 Mar. 1	Feb. 28: 7:00 - 10:00 p.m. Feb. 29, Mar. 1: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$5.00	Mrs. R. LeBlanc	Jan. 27/64	Mrs. Dorothy Ogren Beaverlodge, Alberta Phone 255
14.	Basic Ceramics	Alliance	Mar. 9, 10, 11, 12, 13	Daily: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$10.00	To be announced	Feb. 3/63	Mrs. Alfred Rands Alliance, Alberta Phone 411
15.	Copper Enamelling	Grande Prairie	Mar. 10, 11, 12, 13	Daily: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$8.00	Mr. R. Whyte	Feb. 10/64	Mr. George Baker 9902 - 101 Street Grande Prairie, Alberta
16.	Millinery I	Brooks	Mar. 13, 14, 15	Mar. 13: 7:00 - 10:00 p.m. Mar. 14, 15: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$5.00	Mrs. R. LeBlanc	Feb. 10/64	Mrs. Shirley Bevan Brooks, Alberta
17.	Millinery II	Innistail	Mar. 27, 28, 29	Mar. 27: 7:00 - 10:00 p.m. Mar. 28, 29: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$5.00	Mrs. R. LeBlanc	Feb. 17/64	Mrs. M. Perrott Box 667 Innistail, Alberta
18.	Millinery I	Okotoks	Apr. 10, 11, 12	Apr. 10 7:00 - 10:00 p.m. Apr. 11, 12: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$5.00	Mrs. R. LeBlanc	Feb. 17/64	Mrs. I. Gough Box 177 Okotoks, Alberta Phone 683-4383
19.	Millinery I	Lethbridge	Apr. 24, 25, 26	Apr. 24 7:00 - 10:00 p.m. Apr. 25, 26: 1:00 - 5:00 p.m. 7:00 - 10:00 p.m.	\$5.00	Mrs. R. LeBlanc	Feb. 24/64	Mr. R. C. Mells Recreation Supt. Recreation Dept. City Hall, Lethbridge
20.	Elementary	Edmonton	?	?	?	Mr. R. Whyte	?	?

COMMUNITY WORKSHOP VISITS, SPRING 1964

The following Community Workshop Visits have been scheduled to be held in the province of Alberta during the spring of 1964.

received basic training, or the equivalent thereof, are permitted to attend.

The main purpose of these workshop visits is to aid those with technical and artistic problems which have arisen since the basic course. Only those who have

Ceramic Workshop Visit

Vermilion

January 30, 31, 1964.

Ceramic Workshop Visit

Provost

March 16, 17, 1964.

A COMMUNITY PROGRAMS CONSULTANT

(SOUTHERN AREA)

IS REQUIRED BY THE

RECREATION AND CULTURAL DEVELOPMENT BRANCH
DEPARTMENT OF THE PROVINCIAL SECRETARY
SOUTHERN AREA OFFICE

DUTIES

Acts as Branch representative in an assigned area giving technical and leadership guidance to community groups, municipal councils and school authorities in the organization and administration of Recreation and Cultural Development Programs.

Acts as liaison between community authorities and branch specialist personnel in developing and administering local leadership training.

Analyzes the general social structure, the available facilities and programs of recreation and cultural development in operation; recommends plans for future development.

Performs related work as required by the Director.

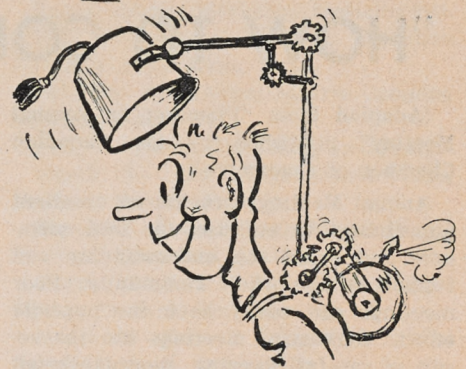
QUALIFICATIONS

University degree in recreation, education or related field. At least five years experience in recreation administration. **Special Requirements:** Personal characteristics that enable him or her to relate to people, such as public speaking, good public relations, etc. Must be in good physical health. Successful applicant will be stationed in Edmonton for a period of time before being transferred to a southern area office.

For further information and application forms, write:

Mr. W. H. Kaasa, Director
Recreation and Cultural Development Branch
424 Legislative Building
Edmonton, Alberta.

FLIP OF THE FEZ TO...



Village of Sedgewick on opening and programming their new Recreation Centre Complex—a fine example of community spirit and co-operation.

Grande Prairie Recreation Board on conducting a very interesting course in leadership.

Edmonton Teen Council on co-ordinating a successful teen conference for Edmonton and District.

Marie Water Chief (Rabbit Carrier) RLS/58, for the leadership shown on the Blackfoot Reserve at Gleichen.

Joyce Bianchi (RLS/60), continuity writer with CJOC Radio in Lethbridge.

Leduc and Grande Prairie Recreation Boards on compiling and distributing a comprehensive booklet on local "Recreational Opportunities".

RESOURCE LEADER NAMED FOR BANFF CAMPING SEMINAR



DR. HEDLEY G. DIMOCK

Dr. Hedley G. Dimock, of Montreal, has been named Resource Leader for the Alberta Camping Seminar which will be held at Banff on February 5 to 8, 1964.

Dr. Dimock is a graduate of Columbia University, where he obtained a Master's degree in Guidance and his Ed.D. degree in Group Psychology. He has served as Director of the Department of Group Guidance at the Montreal Children's Hospital, and as co-ordinator for Staff Development and Training for the Montreal Y.M.C.A. He is presently Chairman of the Department of Applied Social Sciences at Sir George Williams University in Montreal, and a part time lecturer there.

Dr. Dimock has a wide experience in camping, having served in many capacities in the Taylor Staten Camps, and is presently consultant for the Montreal Y.M.C.A. Camp, Kanawana. He is a sought after consultant in leadership training and has done considerable research in the growth of campers and staff.

An Assistant Supervisor of Arts and Crafts

IS REQUIRED BY THE

RECREATION AND CULTURAL DEVELOPMENT BRANCH
DEPARTMENT OF THE PROVINCIAL SECRETARY
EDMONTON

DUTIES

Travels to communities and areas of the province and teaches approved ceramic and related courses.

Plans course outlines, evaluates progress of students and supervises part-time and volunteer instructors.

Assists Supervisor and staff in any special projects undertaken by the Division in relation to craft courses and arts and craft education. Assists Supervisor in programming.

Assists with the administration, setting up and dismantling of large exhibitions such as Albertacraft.

Assists with the collecting, preparing and packing of travelling arts and craft exhibitions. Prepares written comments on exhibitions.

Travels to communities to give lectures in connection with the technical and artistic aspects of ceramics and related arts and crafts. Performs related work as required.

QUALIFICATIONS

University degree or approved diploma in ceramics and general arts and crafts. Training and education with low fire ceramics and techniques is most desirable. Personal characteristics that enable him or her to relate basic and advance course information in a realistic manner to people in smaller communities. Must be in good physical health.

Experience—Teaching of basic ceramic courses, experience in connection with lecturing and the meeting of the general public.

Application forms and further information may be obtained from:

Mr. W. H. Kaasa, Director
Recreation and Cultural Development Branch
424 Legislative Building
Edmonton, Alberta.

Program Aids

"HOW TO CONDUCT AN ANNUAL MEETING"

(Adapted from "Planning an Annual Meeting" published by the Canadian Chamber of Commerce.)

Annual Meetings provide an excellent opportunity to enthuse our own members and enlist the understanding and support of the whole community. Poor meetings can easily have the opposite effect. Successful meetings are the result of careful planning, thorough briefing of all those having key roles, and skillful execution of the plans drawn up.

1. DECIDE WHAT YOU WANT TO DO. Your annual meeting can:

- (a) Impress the community with work done and results achieved during the year;
- (b) Enthuse and inspire members; and
- (c) Set sights for next year.

2. DETERMINE THE TYPE OF MEETING:

- (a) Dinner meeting; or
- (b) Evening meeting.
- (c) Guest speaker or address by retiring president.

3. SET DATE, TIME AND PLACE:

- (c) Check carefully to avoid conflicting with activities of other organizations or special holidays;
- (b) Determine the best time for starting and ending the meeting; prepare a schedule for the whole meeting; allotting time for dinner, reports, main speech, president's remarks, etc. Try to keep reports to a minimum and have only one main address;
- (c) Select the most attractive place you can find within easy reach of most members. Make sure the meeting room is large enough but not too large; and
- (d) Visit the meeting place well ahead of time and plan your "on the spot" arrangements.

4. SELECT YOUR GUEST SPEAKER CAREFULLY.

If you plan to invite a guest speaker, make a list of three or four in order of preference. Get the best possible man, invite him well in advance and give him all the information you can about the community, the occasion, and your organization. You should be sure that he is a good speaker. If broadcasting, check carefully on the time allowed and ask for an advance copy of his

script. If possible, secure biographical information for the press and his introducer. An advance summary of his speech will be helpful in obtaining newspaper publicity immediately following the meeting.

5. GET NOTICES AND INFORMATION OUT IN GOOD TIME.

You will know from experience how far in advance notices should be mailed to members. This may be provided for in your by-laws. Be sure to invite any special guests at least ten days in advance and give them full information as to time and place of assembly. It is well to remind them again by telephone on the day before the meeting. Provide advance publicity material to the local press and radio, too.

6. INVITED GUESTS.

If you are having head table or platform guests, detail someone to welcome them. It may be wise to have them assemble in another room and all enter as a group. When this is done, they are generally advised of the seating arrangements before entering the hall.

7. IF A DINNER MEETING IS TO BE HELD:

- (a) Check hotel or serving arrangements;
- (b) Select the menu;
- (c) Arrange a seating plan for the head table.
- (d) Arrange for cloak room, flowers, flags and exhibits or displays;
- (e) Decide on entertainment or community singing if desired;
- (f) Arrange for press (and radio) coverage and reserve good seats and a table for reporters; and
- (g) Arrange for transportation and hotel reservations for the guest speaker.

8. CHECK YOUR BY-LAWS AND COMPLY WITH RULES FOR:

- (a) Nominations and elections;
- (b) Presentation of reports;
- (c) Swearing-in of President and Vice-President;
- (d) Other business.

9. PREPARE YOUR REPORTS WELL IN ADVANCE AND DECIDE ON METHOD OF PRESENTATION:

- (a) Mailed to all members before the meeting;

- (b) Printed or stenciled and distributed at the meeting; or

- (c) Prepared in advance and read to the meeting.

10. CHECK THE MEETING PLACE BEFORE THE MEETING:

- (a) Lighting, doors, windows, seating;
- (b) Platform, lectern, reading lamp, drinking water, microphone and public address system (if used);
- (c) Arrange for doormen, ticket takers and cashier;
- (d) Arrange for reception and introduction of guests and see that place-cards are in proper position;
- (e) Make sure the minutes, reports, correspondence, ballots and other material are all on hand and readily available;
- (f) Check over agenda and time schedule with the chairman and all others taking part in the programme; and
- (g) If showing movie pictures or slides, make sure that all arrangements for the projector, electrical outlets and necessary extensions, screen, operator and darkening of hall are complete.

11. GIVE THE SPEAKER A BREAK.

If you have gone to a lot of trouble to select a speaker and have him prepare an address, make certain that he is given every opportunity to "put over" his message at the most opportune time.

The most common complaint we have from speakers is that there are so many items in a programme that the speaker is not given a fair chance or else is presented to the meeting after a long business period.

12. KEEP TO YOUR SCHEDULE.

Start on time and try to keep your schedule throughout the meeting.

13. AFTER THE MEETING:

- (a) See that reporters are given all the information they need, particularly initials and correct spelling of names;
- (b) See that letters of thanks are sent promptly to speakers and others who have assisted;
- (c) The meeting can be a source of further publicity that will carry your message to those who were not in attendance: e.g., coverage in an issue of your monthly bulletin, or reprints of your speaker's address.

12 REASONS Why a year-round Recreation System is Necessary

1. The impulse to play is universal; the craving for self-expression a human need. Without the satisfaction of this need, the life of the individual cannot be well balanced. Health, education, work, religion—all the great elements making for well-rounded living—are constant daily factors. Recreation as one of these elements cannot be on any other than a year-round basis.

First in a series, courtesy National Recreation Association, to be found in future issues of the RECREATION NEWS.

A SUPERVISOR OF ATHLETICS AND OUTDOOR EDUCATION

is required by the

Recreation and Cultural Development Branch
Department of the Provincial Secretary

DUTIES

To co-operate with schools, communities and organizations in the development of athletics and outdoor recreation programs in the province. Responsibilities will include the development and execution of projects under the Federal-Provincial agreement for fitness and amateur sport.

EDUCATION REQUIRED

A master's degree in Education, majoring in physical education; or a master's degree in physical education or recreation with teaching qualifications.

EXPERIENCE

A minimum of five years in teaching or recreation administration.

For further information and application forms, write:

Mr. W. H. Kaasa, Director,
Recreation and Cultural Development,
424 Legislative Building, Edmonton, Alberta.

CAHA RULE BOOK NOW AVAILABLE

The 1963-64 Rule Book of the Canadian Amateur Hockey Association is available through the Division of Athletics and Outdoor Education.

Write in for your complimentary copy. Upon request, a limited number will be supplied for distribution to teams.

WEEKEND BAND WORKSHOP PLANNED FOR WASKATENAU

A weekend band workshop will be held in Waskatenau on Friday evening, Saturday and Sunday, January 31, February 1 and 2. Mr. M. W. Achtymichuk, director of the Waskatenau Band, is in charge of local arrangements. This workshop is available to bands in Waskatenau, Westlock, Smoky Lake, Lac La Biche, Redwater and Andrew.

Captain H. A. Jeffrey will be chief instructor and instrumentalists from the P.P.C.L.I. Band and Edmonton Symphony Orchestra will give group lessons.

Application forms are being sent to band directors in the area and should be returned to the Music Supervisor, Room 425, Legislative Building, Edmonton by January 24.

"Leisure rather than labor will be the great problem in the decades ahead."—Brig. Gen. O. Sarnoff, Chairman, Board of Directors, R.C.A.

DATES TO REMEMBER

Jan. 31-Feb. 2—Weekend Band Workshop, Waskatenau.

Feb. 1—Drama Workshop, Medicine Hat.

Feb. 5-8—Annual Meeting, Canadian Camping Association, Banff.

Feb. 5-8—7th Annual Alberta Camping Seminar, Banff.

Feb. 7—Drama Workshop, Lethbridge.

March 13—Zone 1, High School Drama Festival, Grande Prairie.

March 13—Zone 3, High School Drama Festival, Edmonton South.

March 13—Zone 4 West, High School Drama Festival, Red Deer.

March 20—Zone 5 East, High School Drama Festival, Drumheller.

April 4-11—Canadian Library Week.

April 11—Zone 5 West, High School Drama Festival, Okotoks.

May 11-13—Rural Library Custodians' Seminar.

May 20-22—Joint Conference of Library Associations of Alberta, Saskatchewan and British Columbia, Calgary (Palliser Hotel).

PROVINCIAL COURSES:

CAMP DIRECTORS' SEMINAR, Feb. 5-8, 1964, Banff School of Fine Arts.

WORKSHOP FOR MUNICIPAL RECREATION BOARDS, Mar. 20-22, 1964, Banff School of Fine Arts.

SENIOR CAMP COUNSELLORS' COURSE, May 15-18, 1964, Pine Lake.

RECREATION DIRECTORS' SEMINAR, May 23-June 6, Banff School of Fine Arts.

PLAYGROUND AND BEGINNING CAMP COUNSELLORS' COURSE, June 20-26, 1964, Pine Lake.

RECREATIONAL LEADERSHIP SCHOOL, July 6-Aug. 1, 1964, Camrose.

ASSISTANT SUPERVISOR OF MUSIC

IS REQUIRED BY THE

RECREATION AND CULTURAL DEVELOPMENT BRANCH
DEPARTMENT OF THE PROVINCIAL SECRETARY

BASIC DUTIES OF THIS POSITION:

1. To assist the Supervisor of Music in co-operating with school, community and other provincial officials in developing music programs in Alberta.
2. To assist the Supervisor of Music in the co-ordination of music leadership training programs and the development of music curricula.
3. To offer various music leadership training courses at regional and provincial levels.
4. To offer consultative service to school, community and other provincial officials in the music field.

EDUCATION REQUIRED:

Applicants must have Bachelor of Music with teacher certification; or Bachelor of Education with music major; or equivalent qualifications.

EXPERIENCE REQUIRED:

A minimum of three years experience in teaching of music programs.

SPECIAL REQUIREMENTS:

Applicants must have an extensive knowledge of one orchestral or band instrument with a general knowledge of the remaining instruments in orchestra and band, plus personal characteristics which enable him to relate to people such as in public relations, public speaking, etc.

For further information and application forms, write:

Mr. W. H. Kaasa, Director,
Recreation and Cultural Development,
424 Legislative Building, Edmonton, Alberta.